

PROPERTY MANAGEMENT COMMITTEE

February 25, 2010

6:00 p.m.

Courthouse

MINUTES:

MEMBERS PRESENT:

Commissioner Bob Bullen
Commissioner Adam Coggin
Commissioner Carol Cook
Commissioner Rick Hall
Commissioner Jeff Phillips
Commissioner John Rodgers
Commissioner Anthony Johnson, C

OTHERS PRESENT:

Ernest Burgess
Becky Shelton

Chairman Johnson presided and called the meeting to order at 6:00 p.m. with six members being present at that time.

MINUTES:

"Commissioner Phillips moved, seconded by Commissioner Cook, to approve the minutes of the last meeting as mailed. This motion passed unanimously by acclamation."

Chairman Johnson questioned the minutes of the last meeting as it was noted the County received no income from the ATM machine and he has determined the County receives a fee of \$250 per year. Mayor Burgess advised when the ATM machine was initially bid in March, 2003 only two banks bid and one bank wanted the County to pay them to have the machine and Pinnacle's bid was to pay the County \$250 per year. However, when the ATM was rebid in February, 2007 Pinnacle was the only bidder and no money was exchanged for placement of the ATM in the County building so the minutes were correct in that the County has received no money since February, 2007 for placement of the ATM.

UPDATE ON CLERK'S BUILDING:

Mayor Burgess advised the contractor should be finished with the Clerk's building by Friday, February 26 and advised the Clerk would stay in the current building through next week while technology and minor items are finished. The Clerk will move March 8 and 9 and be closed for business March 8, 9 and 10 reopening March 11 in the new building.

Chairman Johnson advised the ribbon curbing to keep citizens from breaking line in the drive through appears to be wrong. Mayor Burgess advised it is installed as engineered but he too has observed this. Mayor Burgess does not know if it will work as designed but if there is a problem the County could install a sign and if need be can put down movable concrete blockages. The lane was left open for safety issues.

Chairman Johnson advised he also noticed there was no outside curbing except around the landscaping.

The date of the open house has not yet been determined.

ATM MACHINES:

Commissioner Bullen proposed that notice be given to take the ATM machine out of the Clerk's building by the end of the fiscal year. Chairman Johnson advised he would like for it to stay for citizen convenience. Chairman Johnson advised the machine was not bid through Property Management Committee and it should have been because

it is a property lease. Commissioner Coggin advised as a point of clarification that at the December, 2006 Property Management Committee meeting Commissioner Anthony Johnson made a motion, seconded by Commissioner Carol Cook, to send the matter to the Purchasing Committee to be bid contingent on Cavalry Banking providing usage data. Mayor Burgess advised the Purchasing Committee did take bids with Pinnacle agreeing to leave the machine but pay no money to the County. Chairman Johnson advised the information did not come back to the Property Management Committee which should have handled the matter because it was a property lease.

The Committee was advised the second three year period for placement of the ATM expired February 12, 2010 or thereabouts. Chairman Johnson advised the ATM is in a County building with no lease agreement.

Mayor Burgess advised the County Clerk would like the machine to remain as it may be of some benefit to citizens. Additionally, if the ATM is removed the floor will have to be repaired. Following discussion,

"Commissioner Bullen moved, seconded by Commissioner Rodgers, to authorize the County Mayor to take whatever steps necessary to handle the ATM issue. This motion passed unanimously by acclamation."

There appearing to be no further business to come before the Committee, Chairman Johnson declared the meeting adjourned at 6:22 p.m.

ANTHONY JOHNSON, Chairman